

List of Requirements – Complying Development Certificate

Signed and Executed Contract Fee Proposal

Signed and Executed Statement of Consent

Section 10.7(2) (formerly section 149) planning certificate from Council – maximum 6 months old.

Copy of the Architectural plans (endorsed for construction)

Hunter Water Building Plan Assessment stamped plan

Subsidence Advisory Building Plan Assessment stamped plan (If applicable – required if property located in a Mines Subsidence District)

Copy of the Structural Engineering plans (endorsed for construction)

Copy of the Building Specification, HIA General Housing Specification or similar.

Copy of the BASIX certificate, including summary of BASIX commitments on Architectural plans.

Long Service Levy receipt (for construction >\$250,000.00) – payable at www.longservice.nsw.gov.au and quoting application/invoice number.

Stormwater management plan.

Copy of a section 138 driveway crossing approval (if applicable).

Copy of a Bushfire Attack Level (BAL) assessment (if applicable).

Copy of a Flood Certificate or Flood Assessment Report (if applicable).

Copy of the Home Building Compensation Fund (HBCF) Certificate (provided by your Builder) or Owner Builder permit (required 2 days prior to commencement of work on site).

Additional documentation may be requested upon assessment of the above documents.